



# Tuition Fees



**2011-12**

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# **SCOTTISH AGRICULTURAL COLLEGE TUITION FEES**

## **SESSION 2011-2012**

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# GENERAL INFORMATION

1. All students undertaking programmes of study at SAC or engaged in research supervised by the College are required annually to pay tuition fees.
2. The tuition fees stated overleaf are those payable by students for Session 2011/12 on or before registration. Tuition fees are subject to periodic review and are likely to increase for Session 2012/13 and for subsequent years.
3. Additional bench fees may be payable by students undertaking degrees by research according to the nature of the research. Further information may be obtained from the SAC Education Support Services or the local Campus Education Office.
4. Prior to registration students must **either** provide satisfactory evidence that they hold a grant or award from which the fees will be paid **or** pay the fees due.
5. The tuition fee is for matriculation enrolment, for tuition and for assessment/examination appropriate to the programme. In the case of full-time students, it also includes fees for recreational facilities provided by the College.
6. No degrees, diplomas, or certificates will be awarded, and no confirmation of achievement, references which refer to achievement, or transcripts will be provided to students where there are relating outstanding tuition fees or other sums owed to the College.
7. The College reserves the right to revise the fees payable at any time without notice.
8. SAC has a Taught Student Fees Payment and Debt Management Policy with explanatory Guidance for Students. Students are required to sign to indicate their adherence to the Policy's requirements at enrolment each year of study.

## SAC Tuition Fee – Charges and Refunds

Tuition fee charges and refunds for students who are not sponsored by SAAS (Scotland and European Union), LEA (England and Wales) or ELB (Northern Ireland) will be processed using the following criteria:

- Withdraw before 01 December – No fee payable.
- Withdraw end of Term 1/first week of Term 2 - fee charged will be one third of the total tuition fee payable for that academic session.
- Withdraw end of Term 2/first week of Term 3 - fee charged will be two thirds of the total tuition fee payable for that academic session.
- Withdraw after week 2 of Term 3 - the full tuition fee for the academic session will be charged.

If the full tuition fee has been paid up front then the student will receive a refund based on the above criteria.

# TUITION FEES

## A. UNITED KINGDOM (UK) & EUROPEAN UNION (EU) STUDENTS (excluding Channel Islands and Isle of Man)

Students on non-advanced and advanced programmes may be eligible to have their tuition fees paid as part of a bursary (non advanced programmes) or grant (advanced programmes) by such public bodies as the Student Awards Agency for Scotland, Local Education Authorities, the Education & Library Board of Northern Ireland or other Government Departments. In cases where tuition fees are met from one of these sources or by means of sponsorship the rate payable is identified as Public Funded in the table below.

EU students may be eligible to apply to the Student Awards Agency for Scotland for an award in respect of tuition fees.

### UNDERGRADUATE PROGRAMMES

	<b>2011/12</b>
<b>Non-Advanced Programmes (Certificate/Diploma year 1)</b>	£
All students.....	850
<b>Advanced Programmes (HNC/HND/BA/BSc)</b>	
HNC/HND.....	1,285
Degree (BA/BSc) .....	1,820
Diploma in Professional Gardening (The cost of this course will include both the academic tuition fees and fees for certified training courses)	1,455

### POSTGRADUATE PROGRAMMES

<b>Taught Postgraduates (Postgraduate Diploma/MSc/MPhil)</b>	£
Full Time.....	4,000
<b>Taught Postgraduates (Part-time, Flexible Learning)</b>	
Postgraduate Diploma (if studying over two years) – Year 1.....	2,000
Postgraduate Diploma (if studying over two years) – Year 2.....	2,000
MSc Project (following successful completion of PgDip Part-time).....	925
Individual Postgraduate Modules (for all taught MSc and PgDip programmes offered by Flexible Learning).....	500 (per module)
<b>Research Postgraduates (MSc, MPhil, PhD)</b>	
All students.....	4,000 Full Time 2,000 Part Time

## B. CHANNEL ISLANDS & ISLE OF MAN STUDENTS

Students on advanced programmes may be eligible to have their tuition fees paid as part of a grant by their Island Government.

### UNDERGRADUATE PROGRAMMES

	<b>2011/12</b>
	<b>£</b>
<b>Non-Advanced Programmes (Certificate/Diploma Year 1)</b>	
All students.....	5,000
<b>Advanced Programmes (HNC/HND/BA/BSc)</b>	
BSc and related HN provision (Band B).....	8,644
BA and related HN provision (Band D).....	5,613

### POSTGRADUATE PROGRAMMES

<b>(Postgraduate Diploma/MSc/MPhil/PhD)</b>	<b>2011/12</b>
Students registered with:	
The University of Aberdeen.....	13,200
The University of Edinburgh -Taught and Research Masters Programmes.....	16,050
- MPhil and PhD Research Programmes.....	14,100
The University of Glasgow - Faculty of Science.....	15,000
- Faculty of Social Science.....	11,500
<b>Taught Postgraduates (Part-time, Flexible Learning)</b>	
Postgraduate Diploma (if studying over two years) – Year 1.....	5,000
Postgraduate Diploma (if studying over two years) – Year 2.....	5,000
MSc Project (following successful completion of PgDip Part-time).....	2,000
Individual Postgraduate Modules (for all taught MSc and PgDip programmes offered by Flexible Learning).....	1,300 (per module)

## C. OVERSEAS STUDENTS

### UNDERGRADUATE PROGRAMMES

	<b>2011/12</b>
	<b>£</b>
<b>Non-Advanced Programmes (Certificate/Diploma Year 1)</b>	
Students who started before session 2010/11.....	8,250
Students starting from session 2011/12 onwards.....	8,750
<b>Advanced Programmes (HNC/HND/BA/BSc)</b>	
Students who started before session 2010/11.....	8,250
Students starting from session 2011/12 onwards.....	8,750

### POSTGRADUATE PROGRAMMES

#### **(Postgraduate Diploma/MSc/MPhil/PhD)**

Students registered with:

The University of Aberdeen.....	13,200
The University of Edinburgh -Taught and Research Masters Programmes.....	16,050
- MPhil and PhD Research Programmes.....	14,100
The University of Glasgow - Faculty of Science.....	15,000
- Faculty of Social Science.....	11,500

#### **Taught Postgraduates (Part-time, Flexible Learning)**

Postgraduate Diploma (if studying over two years) – Year 1.....	5,000
Postgraduate Diploma (if studying over two years) – Year 2.....	5,000
MSc Project (following successful completion of PgDip Part-time).....	2,000

Individual Postgraduate Modules (for all taught MSc and PgDip programmes offered by Flexible Learning).....	1,300 (per module)
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## D. TUITION FEES FOR PART-TIME STUDIES AND INDIVIDUAL MODULES

The following identifies the fees payable by students wishing to study individual modules. These fees entitle students to all tuition and assessment appropriate to the module, including one resit attempt, and access to Library, computer and other support facilities.

Module	SCQF level	Fee (£)
per degree module	9 and 10	225
per Higher National Unit (module) credit	7 and 8	110
per National Unit (NC module)	5 and 6	60

In addition to the above tuition fees, there is a charge of £40 to cover registration, certification and administration. This is payable once only, regardless of the number of modules being taken.

The fees will be charged as:

- Less than 50% of the full-time curriculum, considered as short course, charged per module.
- 50% of the full-time curriculum, considered part-time, charged at 50% of the appropriate full-time fee.
- 51% to 99% of the full-time curriculum, considered part-time, charged at part-time fee plus additional module(s) fee.

## E. RE-ASSESSMENT FEES

### 1. ASSESSMENT SERVICE FOR SQA PROGRAMMES

Students who do not successfully complete their modules within the two attempts provided whilst the module is being taught are permitted to re-sit the assessments during the re-assessment week - week beginning 15<sup>th</sup> August 2011 for session 2010/11. Students will be charged at a rate of **£50 per HN credit or National Module** for re-assessments taken during the re-assessment week. Students are not permitted to progress to the second year of the programme with work outstanding in more than 2 HN module equivalents (see Education Manual, section J10 for details) and are strongly encouraged to complete all work during the re-assessment week prior to starting year 2. Students are not permitted to progress to year 3 of the programme with any work outstanding from years 1 or 2.

If a candidate fails to complete an SQA module in the re-assessment week, he or she must re-register for the module in the following academic year. This entails an additional charge made by SQA in addition to the fee payable to SAC. In these circumstances, the candidate has a choice of options:

Either

- One further attempt at the assessment(s) for a fee of £50 per HN credit or National Module plus an additional charge of £15 registration, but with no further tuition. For example, (1) a student carrying two units into the next academic session would have a charge of  $(£50+£15) \times 2 = £130$  (2) a student carrying a 2 credit HN unit into the next academic session would have a charge of  $(£50 \times 2) + £15 = £115$ ;

Or

- Enrol for both tuition and assessment for a fee of £110 per HN credit or £60 per National Module plus an additional charge of £15 registration. This option allows the normal two attempts at each assessment, with remediation if necessary. For example, (1) a student carrying two units into the next academic session would have a charge of  $(£110+£15) \times 2 = £250$  (2) a student carrying a 2 credit HN unit into the next academic session would have a charge of  $(£110 \times 2) + £15 = £235$ .

**It must be noted that in all cases, the re-assessment fee must be paid in advance of completing any re-assessments.**

## 2. DEGREE RE-ASSESSMENTS

Students taking re-sits during the third year of their degree will be liable for a re-sit fee of £60 per re-sit.

Students registered for programmes Postgraduate Diploma or Masters degree who are required to re-sit written examinations may be required to register for re-examination and pay a fee according to the regulations of the validating university.

## F. MISCELLANEOUS FEES

### 1. Changing Elective Fee

Students who change their elective choice after 11 November 2011 will be eligible for a charge of £15 per elective change. This only applies to programmes using SQA units/modules.

### 2. Changing Programme

Students who change their programme (but not the level of award, e.g. from HNC to HND or HND to HNC for the same programme) after 11 November 2011 will be eligible for a charge of £120. This only applies to programmes using SQA units/modules.

### 3. Graduation Fees

All students who successfully complete a programme leading to an award of a University are required to register their intention to graduate and pay the appropriate fee as follows:

University of Edinburgh	£40 *
University of Glasgow (General Council Fee)	£55 (for summer & winter 2011)

\* The above graduation fee is for session **2010/11**. It has not yet been set for session 2011/12.

### 4. Other Fees

Replacement Matriculation Card	£15
Replacement Award Certificate	£20
Replacement Diploma Supplement	£20

## FURTHER INFORMATION

Further information relating to any of the fees detailed in this booklet may be obtained from SAC Education Support Services or the local Campus Education Office.