



SAC

Erasmus/Exchange/Semester Study Application Form



This application form should only be used by the following students

- Students coming to SAC to study under the Erasmus Scheme
- Overseas students coming for study, but for only part of the year (usually one term/semester)

Period of Study: Term 1 Term 2 Term 3 *Note 1*
 Semester 1 Semester 2 Full Year

Approximate Start Date (Month/Year): / SAC Campus: Aberdeen Ayr Edinburgh

Name of your home University/Sponsor:

Address of your home University/Sponsor:

Major/ Broad subject area of interest:

Gender: Male Female

Current Contact Address:

Title (Mr, Ms, etc):

First Name:

Family Name:

Country and Postcode:

Nationality:

Tel (incl Country Code):

Country of Domicile:

Email:

Date of Birth (dd/mm/yy): / /

Alternative Email:

Would you like to be emailed further information about accommodation options available to you? Yes No

Please list below the modules you would like to study, in order of preference (Note 2).

	Module Title	Office Use Only	
		Course Group	Provisional Timetable Slot
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

How many modules are you intending to study in total? (Note 2):

Please give details of the course(s) you are currently studying – include course title, subjects and current year of study:

Is English your native language? Yes No

If not, please state native language:

If not, is your English good enough to follow lectures and complete course assignments? Yes No

Please list any English language examinations/qualifications that you have taken (*Note 3*):

Do you have any disability? Yes No

Disability Code (*Note 4*):

Details of any disability, including any specific arrangements or facilities required (please continue on a separate sheet if necessary):

Do you have any criminal convictions (*Note 5*): Yes No

I certify that the information I have provided here is true and correct. I accept full responsibility for the information I have provided on this form and have read the Data Protection statement (*Note 6*). I confirm that by signing this form I agree to abide by the admissions requirements, rules and regulations of SAC.

Signature:

Date (dd/mm/yy): / /

This section is to be completed by the home institution Exchange/Erasmus Coordinator, or overseas company sponsor (*Note 7*):

Full Name:

Position / Job Title:

Institution/Company:

Web Address:

Address:

Country and Postcode:

Email address:

Signature:

Date (dd/mm/yy): / /

Please contact SAC's International Student Recruitment Office on **international@sac.ac.uk** with any questions.

Completed application forms should be returned to:

Hannah D'Mellow, SAC Edinburgh, Student Recruitment (International),
West Mains Road, Edinburgh EH9 3JG, UK

For information, SAC's Erasmus Coordinator (for bilateral agreements) is:
Dr Mark Hocart, Senior Tutor, SAC Edinburgh, West Mains Road, Edinburgh EH9 3JG, UK

*Applications for **Semester 1** should ideally be completed and received by the end of **June** prior to arrival.
Applications for **Semester 2** should ideally be completed and received by the end of **October** prior to arrival.*



SAC

Student Exchange/Semester Study Application Form



Notes and Guidance

This application form should only be used by the following students

- Students coming to SAC to study under the Erasmus Scheme
- Overseas students (i.e. non-UK) coming for study, but not registered for an SAC award. This includes those from overseas institutions studying for a Semester as part of their home institution's course, and those from outwith the UK studying a number of modules as a short course/training/CPD programme.

UK students should use either the UCAS system (for full time study – www.ucas.ac.uk), the SAC Application form (for part-time study) or the SAC Short Course application form (for studying a number of modules). Overseas students wishing to study for and be awarded an SAC award (such as an HNC, HND, degree or postgraduate award) should apply on the appropriate form or through UCAS, indicating the desired year of entry. If in any doubt, please email admissions@sac.ac.uk for advice.

Note 1:

Please contact SAC for full details on term/semester dates, which can vary both by campus and year of study. Current term dates can be found here: www.sac.ac.uk/learning/aboutcollege/currentstudents/

Note 2:

At SAC, students studying courses in Year 1 or Year 2 (HNC/HND level) study 15 modules over the course of a full-time year, divided into three *terms*. Students studying courses in Year 3 or Year 4 (Degree level study) study 8 modules over the course of a full-time year, divided into two *semesters*. Each first or second year module is worth 4 ECTS credits, each third or fourth year modules is worth 7.5 ECTS credits.

We would usually anticipate that those students coming to SAC under a sponsored or exchange scheme would enter into Year 3 – degree level study – and would have the appropriate previous knowledge and experience. Students would therefore be choosing **4 modules** of study to undertake in one semester (a total of 30 ECTS credits), or 8 modules for a whole academic year.

Module information is available from SAC – please contact international@sac.ac.uk prior to completion of this form in order to discuss your module requirements and obtain information about which courses are available in your subject area. We cannot guarantee that all modules will run each year. For this reason, and to address last-minute timetable clashes, it's advisable to include 5 or 6 modules choices, in order of preference (for one Semester, 9 or 10 for a full-year).

Note 3

Please note, SAC has a minimum English language requirement. Full details can be found in our prospectus and on-line materials.

Note 4

Please insert the appropriate code onto the application form, giving full details, continuing on additional paper if necessary.

[B] Social/communication impairment such as Asperger's syndrome/other autistic spectrum disorder

[E] Long standing illness or health condition such as cancer, HIV, diabetes, chronic heart disease or epilepsy

[H] Physical impairment or mobility issues, such as difficulty using your arms or using a wheelchair or crutches

[C] Blind or a serious visual impairment uncorrected by glasses

[F] Mental health condition such as depression, schizophrenia or anxiety disorder

[I] A disability, impairment or medical condition that is not listed above

[D] Deaf or a serious hearing impairment

[G] A specific learning difficulty such as dyslexia, dyspraxia or AD(H)D

[J] Two or more impairments and/or disabling medical conditions

Note 5

You must tick Yes if you have any criminal convictions. You may be asked to submit a personal declaration and undergo a Disclosure Scotland check.

Note 6

Data Protection Statement: All data kept within SAC is treated confidentially. By completing this application form you consent to your data being made available for official purposes, through our student administration system, to administrative and academic staff at SAC.

Note 7

By completing this section you are supporting this application and agreeing that the applicant is of an academic standard to study at the level requested.